

Hi Everyone!

The deadline for contracts and payment is **MAY 30, 2017. No exceptions!** Please note there is a **\$50 late fee** that will be applied to all late contracts. No contracts will be accepted after **June 12, 2017**. This gives me enough time to assign vendor spots, get the proper information to our insurance company, health inspector and to get your confirmation packages back to you. Confirmation packages include your receipt, confirmation letter with spot number, schedule of events and your parking passes and will be mailed out the last week of June.

**Please note: any food vendor must comply with Manitoba Health Food Guidelines; please ensure that you go to their website and download the current guidelines along with their application form for a food permit.**

**The website for food forms/info is:**

<http://www.gov.mb.ca/health/publichealth/environmentalhealth/protection/food.html>

Non-compliance with health regulations will result in your removal from our festival. No refund will be issued.

I hope this letter answers any questions you may have and I hope that you have a great year at the Triple "S" Fair and Rodeo.

Pat Pennington  
2017 Triple "S" Fair & Rodeo  
Vendor Director

**IF YOU HAVE ANY QUESTIONS PLEASE CALL ME AT:**

**PHONE 757-7901 or the fair phone 485-4854 after May 1<sup>st</sup>;  
Email: ppen@mts.net**

**TRIPLE "S" FAIR AND RODEO  
VENDOR CONTRACT  
JULY 14, 15 & 16, 2017**

The Triple "S" Fair and Rodeo will be held in Selkirk Park, Selkirk, Manitoba. If you wish to participate in this event, please carefully review and complete the following.

**VENDOR INFORMATION**

BUSINESS NAME \_\_\_\_\_

NAME OF CONTACT PERSON \_\_\_\_\_

FULL MAILING ADDRESS \_\_\_\_\_

POSTAL CODE \_\_\_\_\_ Email Address: \_\_\_\_\_

HOME PHONE # \_\_\_\_\_ BUSINESS PHONE # \_\_\_\_\_

COMPLETE LIST OF MENU OR PRODUCT FOR SALE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TYPE OF SPOT REQUIRED**

- WITH POWER
- WITHOUT POWER

POWER REQUIREMENTS AND COMMENTS: \_\_\_\_\_

\_\_\_\_\_

Attached is a map with numbers representing the possible site locations. According to the map indicate your choices in order of preference. Please keep in mind that all spots are not guaranteed.

1<sup>ST</sup> CHOICE \_\_\_\_\_  
2<sup>ND</sup> CHOICE \_\_\_\_\_  
3<sup>RD</sup> CHOICE \_\_\_\_\_

To reserve your site, you must pay for the site in full on the day the contract is mailed.  
**NO POSTDATED CHEQUES WILL BE ACCEPTED.**

**VENDOR SET-UP AND HOURS OF OPERATION**

Set-up may begin on Thursday July 13, 2017 at any time  
**NOTE: ALL VENDORS ARE TO BE ON SITE THURSDAY**

Hours of operation are:

- ☞ Friday, July 14                    10:00am-10:00 pm
- ☞ Saturday, July 15                10:00am-10:00 pm
- ☞ Sunday, July 16                  11:00am- 6:00 pm

**\*\*Please keep in mind that you may open earlier  
and stay open longer than the times listed, the times listed are just a suggestion\*\***

**FOR YOUR INFORMATION**

- ☞ Vending spots will be equally divided between food and other so that everyone does well.
- ☞ All vendors must submit a copy of their **liability insurance and a copy of their Health Permit** with their contract and payment.
- ☞ We do not supply chairs, garbage cans, umbrellas, weather covers or tables.
- ☞ The Triple “S” Fair and Rodeo does have a contract with the midway and therefore vendors will not be able to sell popcorn, cotton candy and candied apples.
- ☞ All spots are surrounding the Kidzone area and on the main road; therefore all vendors will receive an equal amount of patron traffic.
- ☞ No vendors will be allowed to bring firecrackers or noisemakers onto the fairgrounds.
- ☞ **This rule will be strictly enforced.**
- ☞ **No refunds will be issued once Vendors have been set-up.**
- ☞ Any product a vendor wishes to sell must be listed on their contract and be pre-approved prior to the fair weekend. This will help control how many people are vending the same product.
- ☞ All vendors must purchase a **City vendor license** before they come to the fair according to city by-laws.
- ☞ Licensing information for the city of Selkirk may be obtained from:  
City of Selkirk – 200 Eaton Avenue, Selkirk, Mb. R1A 0W6: phone 204-785-4924.

**ANY BREACH OF THIS CONTRACT WILL RESULT IN THE EVICTION OF THE VENDOR FROM THE FAIR GROUNDS WITH NO MONEY REFUNDED.**

**Please check requested space below: Prices are for the full weekend of the fair**

- 12’ Frontage without power    \$ 85.00 + GST        = \$ 89.25
- 12’ Frontage with power        \$115.00 + GST       = \$120.75
- 20’ Frontage without power    \$215.00 + GST       = \$225.75
- 20’ Frontage with power        \$245.00 + GST       = \$257.25

**EXTRA FOOTAGE**

- Extra Frontage without power \_\_\_\_\_ feet x \$10.00 + GST = \$10.50 per foot
- Extra Frontage with power \_\_\_\_\_ feet x \$12.00 + GST = \$12.60 per foot

**OTHER**

Again we are offering vendor spots for non-food items (Rodeo Trade Show) in our Retail Barn; we have **8 spots (10' x 10') indoors**. Some power is available – vendors responsible for supplying table and chairs for each site – no take down required each night as this area will be locked up at the end of each day thereby allowing vendors to be able to leave their sites set up.

Indoor spot 10' x 10' \$100.00 + GST = \$105.00

Hours of operation for this area are: Friday & Saturday 12:00 PM – 10:00 PM  
Sunday 12:00 AM – 5:00 PM

Not for Profit Sales & Promotional sites FREE

**PAYMENT**

- ☞ Cheques or Money Orders to be made out and payable to the **Triple “S” Fair and Rodeo**
- ☞ Cheques or Money Orders must be dated for the date in which the contract is signed and submitted.
- ☞ **NEW THIS YEAR – WE WILL ACCEPT E-TRANSFER PAYMENTS.**
- ☞ **NO POSTDATED CHEQUES.**
- ☞ **All contracts and payments must be received by May 30, 2017; any contracts received after that date will be charged a late fee of \$50. No contracts will be accepted after June 12, 2017.**
- ☞ **Please return a copy of the contract, signed and fully completed, with payment to:**

Pat Pennington  
C/O Triple “S” Fair and Rodeo  
Box 212 Group 327 RR#3  
Selkirk, Manitoba R1A 2A8

Phone 204-757-7901

Once I have received the contract and payment, a confirmation package will be sent to the vendor the first week of July. To guarantee your spot and to be able to participate, all monies and contracts **MUST** be received before the closing date. You will receive a letter indicating the spot allocated as well as **two** Parking passes per day **MAXIMUM** for the fair grounds. You will also receive a confirmation letter, receipt and a schedule of events.

Please make sure that all information is correct and complete.

DATE \_\_\_\_\_

VENDOR NAME \_\_\_\_\_

PLEASE PRINT

VENDOR SIGNATURE \_\_\_\_\_